



Sanjay Ghodawat University, Kolhapur

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FY BCOM

CBC101

28 Nov 2017

28

School of Commerce and Management Business Organization and Management End Semester Examination (ESE)

Semester I
Max Marks: 100
Time: 3 Hrs

Instructions:

- 1) All Questions are compulsory.
- 2) Draw the diagram if necessary.
- 3) Right figures indicates full marks.

Q.1

a) True & False Solve any five out of 6 (2×5= 10)

- i) Management is not a science.
- ii) Human Skills are not require for effective management.
- iii) Co-ordination is necessary at all levels of an organization.
- iv) Planning is a process which involves anticipation of future course of events and deciding the best course of action.
- v) Planning leads to reduce expenses.
- vi) Planning is a function of all managers.

CO101.1

CO101.1

CO101.1

CO101.2

CO101.2

CO101.2

b) Answer the short questions (2×5) out of 6 (2×5= 10)

- i) What is organizing?
- ii) Explain the meaning of authority.
- iii) Define Training.
- iv) What do you understand by formal organization?
- v) What is meant by Delegation of Authority?
- vi) Define directing.

CO101.3

CO101.3

CO101.4

CO101.3

CO101.3

CO101.4

Q.2 Solve/answer any Two

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|--|----|---------|
| a) Define Management. Explain the different levels of Management. | 10 | CO101.1 |
| b) Explain functions of management. | 10 | CO101.1 |
| c) List out five dissimilarities between contribution of Taylor and Fayol. | 10 | CO101.1 |

Q.3 Solve/answer any Two

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|---|----|---------|
| a) What are the main characteristics to be considered by the management while planning? | 10 | CO101.2 |
| b) Explain the steps involved in the planning process. | 10 | CO101.2 |
| c) Distinguish between programmed & non-programmed decisions | 10 | CO101.2 |

Q.4 Solve/answer any Two

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|--|----|---------|
| a) What is Organization Structure? Enumerate the elements of organization structure. | 10 | CO101.3 |
| b) What is delegation? Describe types of delegation. | 10 | CO101.3 |
| c) Discuss the advantages and disadvantages of Line and Staff Organization. | 10 | CO101.3 |

Q.5 Solve/answer the following

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|--|----|---------|
| a) What is meant by recruitment? Explain any two sources of internal & two external sources of recruitment in brief. | 10 | CO101.4 |
| b) List out importance of staffing. | 10 | CO101.4 |
